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# Curriculum Action Report

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**Meeting Date:** 11/3/2009

**Attendance:**

R. Leite	Yes	D. Brewer	Yes
J. Horner	Yes	J. Chabot	Yes
M. Li	Yes	J McCarthy *	No
S. Marinellie	Yes	E. Potkanowicz *	No
R Gilders	Yes	T. Basta *	No
D. Bolon	Yes		
T. Snively	Yes	S. Denham *	No
J. Thomas	Yes	G Chleboun *	No

**Guests/Notes:**

Ann Paulins

**NOTE: \* indicates alternate, only attends in the absence of regular member.**

**General Agenda:**

1. Approval of Minutes from 10/20/09
2. Review of Pending Report-SASM 569 – moved to withdraw proposal made by Roger Gilders: Approved and Seconded: JT/JC
3. Dean Leite - Dormant Major Codes - Deans have been charged with the process of cleaning up major codes that have not had any enrollment for at least the last 3 years. A list was distributed to committee members and they were asked to confirm their need for any particular major codes by Nov 9th via an email to Randy with CC: Deb. All other major codes will have deletion forms completed by the dean's office and forwarded to UCC.

**Approved:**

J. Thomas

**Seconded:**

S. Marinellie

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**Original date signed by school curriculum committee:** 10/12/2009

New course

**HCRM  
391/591**

**Workshop in Customer Service**

**Action**

**Moved by:**

**Second by:**

Tabled Pending Further Information

**Discussion**

11/3/09: Ann Paulins was asked by Jenny Chabot to attend the meeting in order to answer questions that have arisen on this course. Most of the discussion focused on the issue of HCRM 391/591 being proposed as a variable credit hour course. In particular, the committee felt that there needed to be greater differentiation and specificity between credit hours with respect to content, desired outcomes, and evaluative criteria. For example, in terms of these criteria, how would a 1 credit hour weekend workshop differ from a 4 credit hour workshop offered over the entire quarter? If the primary focus of the workshop is to prepare students to pass the National Retail Federation's National Professional Certification Exam in Customer Service and this goal can be accomplished with a 1 credit hour workshop, what is the rationale or need for additional credit hours? Several suggestions regarding the variable credit hour issue were presented to Ann by committee members and she will take these recommendations under consideration prior to resubmitting the course for approval. To be resubmitted for the next meeting.

10/20/091. Listed with GEC 4 as opposed to GEC 1 Bolon - nothing indicating course will extend past quarter end; another code may fit better. Snively, Chabot - may be because completion of the course is with the certification exam which may be after quarter close. Chabot - will clarify GEC question. Li and Bolon - Will course will be on campus or online, and for a grade or just for credit?

Chabot - it will be an on campus class - primarily regional campus. She will clarify with Ann if it is just for credit or a grade and what the most appropriate GEC code should be.

2.Bolon - course is listed with variable credit - 1-4 hours - theoretically could be repeated 4x. What material would be covered for differing credit hours? Where is the cutoff for # of credits - need to quantify what would or would not be covered given various credit hours. In the attached email to the course proposal, it mentions that the course is primarily designed as a 1 credit hour workshop. As such, Chabot will clarify the need for variable credit hours.

3.Academic year needs to be written in (2009-2010)

4.In "Brief Description of Course" -

a.ability - misspelled

b.does not need graduate information - covered on 2nd page with question 2.e

5.Purpose of course - info on graduate section of course does not fit in purpose and should be removed.

6.Question 2. e - difference of work between undergraduate and graduate students needs further explanation (discuss further the qualitative and quantitative differences).

7.Snively and Bolon - asked if this is a "review course" that includes taking the exam as a mandatory requirement? Does taking/passing the exam determine whether they pass the course? Is it appropriate to allocate 15 to 20% of a student's grade on a national test (NRF Certification Exam) that is not prepared by or controlled by the instructor? Chabot to clarify this issue with Ann.

8.Question 2. f - textboods - please correct to "textbooks"

9.Attached email - Bolon suggests removal of bottom half of email and include only the latest reply from Chris Moberg because the earlier response does not fully endorse or support the development of the new course.

Ming Li stated that soon course descriptions will need to include info on textbooks - ISBN numbers, and price - when proposals re submitted to ICC, per a recent federal mandate requiring all institutions to comply by July 2010 - to inform students of books and prices when they register - so they can shop around or determine what funds are needed for books - OU will set up an online system to link prices to books chosen for courses - includes all instructional materials

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*Original date signed by school curriculum committee:* 10/8/2009

New course

**NRSE 103 Clinical Judgment III**

***Action***

***Moved by:***

***Second by:***

Approved Pending Corrections

Thomas

Marinellie, S.

***Discussion***

-Brief Description:

oTypos...Concept ...interapeutic ...Research and Quality; Expand on what will be addressed with respect to AHRQ

o Add Nursing Course Number: 102 (Continuation of introduction...)

-Purpose:

o Add word nursing ...pre-baccalaureate nursing students in first sentence

-Course content

o Week number 6: Again, be more descriptive with respect to AHRQ.

o Change the word "Quiz" to "Test" since they are being weighted heavily

o On Quiz #3 change to "Final" - change % 20-20-20

o Section d: Change wording to match above: Tests 1,2, and Final (%20-20-20)

*Original date signed by school curriculum committee:* 10/8/2009

**NRSE 330 Family Nursing**

Change

**Action**

Approved Pending Corrections

**Moved by:**

Thomas

**Second by:**

Chabot

**Discussion**

- Reasons:

- o Add to didactic component: Will be doing case studies in place of the lab component.
- o Add comma ...after BSN curriculum, a review...

-Check lecture hours box at the top

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*Original date signed by school curriculum committee:* 10/8/2009

**NRSE 414 Cultural Diversity and Nursing**

Change

**Action**

Approved

**Moved by:**

Li, M.;

**Second by:**

Chabot

**Discussion**

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*Original date signed by school curriculum committee:* 10/8/2009

**NRSE 445 Strategic Planning in Nursing**

Change

**Action**

Approved

**Moved by:**

Thomas

**Second by:**

Marinellie, S.

**Discussion**

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*Original date signed by school curriculum committee:* 10/8/2009

**NRSE 455 Excellence in Nursing**

Change

**Action**

Approved Pending Corrections

**Moved by:**

Thomas

**Second by:**

Marinellie, S.

**Discussion**

- New Undergrad prerequisites: Add NRSE 300 and Sr