

Ohio University
School of Recreation and Sport Sciences
Sport Management Program
INTERNSHIP CONTRACT

Instructions: Part A to be completed by the individual administratively responsible for the placement of the student in the agency. Part B to be completed by the intern.

Part A: To be completed by the site supervisor

This is to certify that _____ has been accepted as an intern student
with _____ (organization).

It is understood that the student is expected to work a total of 400 clock hours in order to complete course requirements for this class. Students must average 40 clock hours per week for 10 weeks.

Beginning Date _____

Ending Date _____

With the following exceptions: _____

Other:

Please provide a brief description of the agency expectations for this student (attach a job description, if available):

The following person from our agency staff has agreed to serve as the agency supervisor for this student:

Supervisor Name (please print): _____

Supervisor Signature: _____

Title: _____

Business Address: _____ City: _____

State/ Zip: _____ Business Phone: () _____ E-mail: _____

Part B: To be completed by the intern (attach additional sheet(s) if necessary)

If you are getting paid, indicate amount and rate _____

Briefly respond to the following questions:

Why did you choose this agency for an internship?

Have you been previously associated with this agency? If so, in what capacity and when?

What do you hope to learn from this internship?

How do you think this internship will influence your career plans?

ADMINISTRATIVE USE ONLY BEYOND THIS POINT

Comments:

Approved: _____
Sport Management Coordinator

Date: _____