

**OHIO UNIVERSITY  
SITE SUPERVISOR'S INTERNSHIP EVALUATION**

NAME OF STUDENT \_\_\_\_\_ DATE \_\_\_\_\_

AGENCY \_\_\_\_\_ SITE SUPERVISOR \_\_\_\_\_

Please evaluate the performance of the intern by circling the number you feel best expresses your perceptions of the intern's performance.

- A. **PERFORMANCE SKILLS**: Possesses basic working knowledge of areas. Industrious, thorough, resourceful.

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	Needs Improvement		Satisfactory		Good		Excellent
Unsatisfactory							
1	2		3		4		5

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- B. **COMMUNICATIONS**: Hears/Understands accurately what is being said by others. Able to speak/write with clarity so others understand content of message(s).

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	Needs Improvement		Satisfactory		Good		Excellent
Unsatisfactory							
1	2		3		4		5

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- C. **CREATIVITY**: Talent for having new ideas, finding new and better ways of doing things. Receptive to new approaches. Suggest new ideas and makes recommendations leading to program improvement.

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	Needs Improvement		Satisfactory		Good		Excellent
Unsatisfactory							
1	2		3		4		5

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- D. **DEPENDABILITY**: Always reliable. Punctual. Takes initiative to do things that are expected.

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	Needs Improvement		Satisfactory		Good		Excellent
Unsatisfactory							
1	2		3		4		5

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- E. **JUDGEMENT/DECISION MAKING**: Judgment – thinks clearly and arrives at logical conclusions. Decision-making reflects understanding of problems, situations, people involved and consequences.

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	Needs Improvement		Satisfactory		Good		Excellent
Unsatisfactory							
1	2		3		4		5

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- F. **PROFESSIONAL DEVELOPMENT**: Willingness to look for areas which need improvement. Demonstrates commitments to personal and professional improvement.

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	Needs Improvement		Satisfactory		Good		Excellent
Unsatisfactory							
1	2		3		4		5

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- G. RELATIONSHIPS: Establishes positive relationships quickly and easily. Establishes positive relationships with individuals/groups. Demonstrates willingness to cooperate/assist others as well as to ask for their assistance.

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Unsatisfactory	Needs Improvement	Satisfactory	Good	Excellent
1	2	3	4	5

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H. RATING OF INTERN'S OVERALL PERFORMANCE:

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Unsatisfactory	Needs Improvement	Satisfactory	Good	Excellent
1	2	3	4	5

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PLEASE COMMENT ON THE FOLLOWING:

1. Was the student prepared and qualified for this placement?
2. What additional academic work and experience do you believe would be helpful in preparing this student for a professional career?
3. Please make any other comments you feel would be useful in evaluating the student's performance.
4. Did you discuss the evaluation with the student?

Yes \_\_\_\_\_ No \_\_\_\_\_

Date:

Signed: